



OMEGA TITLE

A Family of Title Companies

Buyers Checklist

- Fax or email your Purchase Agreement (Contract of Sale) to Omega Title.
- If your purchase will be financed, please provide Omega Title with your lender's contact information.
- Notify Omega Title immediately if a Power of Attorney will be used.
- If the buyer is a corporation, a limited partnership, or limited liability company, please provide a Certificate of Good Standing no more than 30 days old (we will order this for you, at your request). In the case of a Corporation, please provide certified copies of corporate resolutions authorizing the purchase and encumbrance of the property.
- Contact Omega Title to set and confirm the scheduled closing location, date and time.

At Closing:

- Bring one valid Picture I.D and one secondary form of I.D. (Driver's License, Passport, Social Security Card, Voter's Identification Card, etc.).
- Review the Settlement Statement with the title agent.
- Wire transfer any funds due at closing. Our Wire Transfer Instructions are available upon request. Also bring a personal check just in case the charges are more than anticipated.
- Bring all applicable insurance policies (Homeowner's, Flood, & Windstorm) and provide a receipt showing that you have paid the premium.
- Request the keys, garage door openers, & information on the alarm system, from the seller, if applicable.
- Request all current warranties on home equipment and appliances from the seller, if applicable.
- Contact all appropriate utilities to have future bills sent to you.

* Online ordering coming soon. *Your real estate agent will order title work from Omega Title for you.

** Your real estate agent will provide a copy of the contract to Omega Title.